



**AIRLANGGA
UNIVERSITY
FACULTY OF PHARMACY**

Kampus B UA Jl Dharmawangsa Dalam Surabaya – 60286

Phone: 031-5033710, Faks : 031-5020514

Website : <http://www.ff.UA.ac.id> ; E-mail: farmasi@UA.ac.id



DECISION

DEAN OF FACULTY OF PHARMACY OF AIRLANGGA UNIVERSITY

NUMBER: 1288/UN3.1.5/KD/2013

on:

**DETERMINATION OF ACADEMIC REGULATIONS
ON APOTHECARY EDUCATION PROGRAM IN PHARMACY
OF FACULTY OF PHARMACY OF AIRLANGGA UNIVERSITY**

Considering : 1. That Airlangga University aims to produce graduates with best quality, who are able to develop science, technology, humanities and art based on religious morals and be able to compete at national and international level

2. That the Faculty of Pharmacy of Airlangga University aims to produce graduates who are able and willing to integrate and develop science and technology in implementing pharmaceutical care; as innovative, creative and productive scientists with analytical and critical thinking in solving problems of pharmacy as well as professional pharmacy staff – pharmacists to improve health and quality of life in Indonesia

3. That the Faculty of Pharmacy, Airlangga University has implemented Bachelor Study Program of Pharmacy and Professional Education Program of Pharmacist, which in practice is based on the curriculum of 2012 – Faculty of Pharmacy Airlangga University

4. That some provisions in the Rector Regulation Number 11/H3/PR/2009 on the Educational Regulation of Airlangga University are needed to change to adapt to the development and dynamics of the implementation of education in Airlangga University

In view of : 1. Law Number 12 of 2012, on Higher Education

2. Law Number 20 of 2003, on the National Education System

3. Government Regulation Number 57 of 1954 on the Establishment of Airlangga University in Surabaya, as amended by the Government Regulation Number 3 of 1955 on the amendment to the Government Regulation Number 57 of 1954

4. Law Number 14 of 2005 on Teachers and Lecturers;

5. Decision of the Rector of Airlangga University, Number: 2264/JO3/PP/2005, on the Establishment of Competency-Based Curriculum of Faculty of Pharmacy, Airlangga University

6. Government Regulation Number 19 of 2005 on National Education Standards

7. Government Regulation Number 30 of 2006, on the Establishment of Airlangga University as a State-Owned Legal Entity

8. Board of Trustees of Airlangga University Regulation Number: 12/P/MWA-UA/2008 on the Articles of Association of Airlangga University;

9. Law Number 36 of 2009, on Health

10. Minister of National Education of the Republic Indonesia Regulation Number 232/U/2000 on Guidelines for the preparation of Higher Education Curriculum and Assessment of Student Learning Results
11. Minister of National Education of the Republic of Indonesia Regulation Number 045/U/2002 on Educational Core Curriculum
12. Government Regulation Number 17 of 2010, on the Management and Operation of Education;
13. Decision of the Head of the Board of Trustees of Airlangga University Number 34/H3.MWA/K/2010, on the appointment of the Rector of Airlangga University for the Period of 2010-2015;
14. Decision of the Rector of Airlangga University, Number: 1278/H3/KR/2010 dated October 6, 2010, on the Appointment of the Dean of the Faculty of Pharmacy of Airlangga University for the Period of 2010-2015;
15. Government of the Republic of Indonesia Regulation Number 8 of 2012 on the National Qualifications Framework of Indonesia
16. Rector of Airlangga University Regulation Number 1/H3/PR/2012, on the Organization and Work System of Airlangga University
17. Rector of Airlangga University Regulation Number 11/H3/PR/2012, Education Regulations of Airlangga University as amended by Rector Regulation Number 9/H3/PR/2010
18. Decision of the Rector of Airlangga University Number 14486/H3/KR/2012 dated November 12, 2012, on the Establishment of Program Study Curriculum in the Faculty of Pharmacy of Airlangga University

HAS DECIDED

- To stipulate :
- First : Academic Regulations on Apothecary Education Program in Pharmacy of the Faculty of Pharmacy of Airlangga University consists of 11 chapters and 25 articles of which the texts are contained in the appendix of this Decision and become an integral part of this Decision.
- Second : This decision applies from the date specified. If in the future it turns out that there are errors or deficiencies in this decision letter will be corrected as appropriate.

Enacted in : Surabaya
On : April 24, 2013 (di peraturan

Bahasa Indonesia tanggal 30)

Dean,

Dr. Umi Athiyah, M.S., Apt
NIP 19560407 198103 2 001

Appendix: Decision of the Dean of the Faculty of Pharmacy of Airlangga University Number: **1288/UN3.1.5/KD/2013**, dated May 1, 2013 (dibahasa Indonesia tanggal 30 April) On the Establishment of Academic Regulations on Apothecary Education Program in Pharmacy of the Faculty of Pharmacy of Airlangga University.

**ACADEMIC REGULATIONS
ON APOTHECARY EDUCATION PROGRAM IN PHARMACY
OF THE FACULTY OF PHARMACY OF AIRLANGGA UNIVERSITY**

**CHAPTER I
GENERAL PROVISIONS**

Article 1

In the academic regulations, there are some definitions as follows.

1. **University** is Airlangga University [hereinafter abbreviated UA)
2. **Rector** is the Rector of Airlangga University
3. **Faculty** is the Faculty of Pharmacy of UA (hereinafter abbreviated as FF UA)
4. **Dean** is the Dean of the Faculty of Pharmacy UA
5. **Professional Education Program** is a Pharmacist Professional Education Program, which was conducted after the education Bachelor of Pharmacy and as an integral part of learning process.
6. **The Chairman of the Professional Education Program** is ex officio the Dean
7. **Professional Education Program Manager** is ex officio Wadek I
8. **Coach of Internship program** is ex officio chairman of the related Department
9. **Coordinator of Professional Practice program (PKP)** is the academic personnel who responsible for the management of teaching and learning activities.
10. **Credit System** is an implementation of education system by using semester credit unit (Credits) to express the study load of students, work load of lecturers, and program implementation load.
11. **Semester** is a time unit of activities of which the details are arranged in accordance with the Academic Calendar of UA.
12. **One Semester Credit Unit (Credits)** is a unit of appreciation of learning experience gained during one semester through per week scheduled activities, a total of 1 hour of lecture/tutorial, or 2 hours of practicum, or 4 hours of field work, each of which is accompanied by approximately 1-2 hours of structured activities and 2-4 hours of independent activities.
13. **Study Plan Card (KRS)** is a card that lists the courses along with the loading of both compulsory and optional study which will be followed by students in the semester, taken based on obligations, interests, and abilities
14. **Person in Charge of Subject (Penanggung Jawab Mata Kuliah/PJMK)** is a lecturer who has duties and authority to formulate, implement and evaluate learning materials in specific Subjects.
15. **Lecturers** are professional educators and scientists with the main tasks of transforming, developing and disseminating science, technology and arts through education, research and community service.
16. **Supervisor of Professional Practice** is academic personnel and or precept which is responsible for the management of teaching and learning activities in the practice of the profession.
17. **Preceptor** is a pharmacist/practitioners who practice the profession and gained recognition from the Faculty.

18. **Professional Practice (PKP)** is a learning activity in which students professional education programs in practice guided by a supervisor of the faculty and a precept of a professional working practices.
19. **Exam session** is a comprehensive examination conducted orally before the test team consisting of representatives from faculty and precept.
20. **The cost of education** is the cost charged to the students during the process of professional education of pharmacists, consisting of Education Operating Contribution (SOP), Contribution to the organization and development of Education (SP3) and the cost of PKP.

CHAPTER II EDUCATIONAL OBJECTIVES

Article 2

1. Pharmacist Professional Education Program is intended to produce graduates who have the profile: care giver, communicator, decision maker, teacher, and manager.
2. Competence Education Program graduates a Pharmacist Profession:
 1. Honor high professionalism, moral, ethical and legal aspects of the practice of pharmacy
 2. Able to pharmaceutical care to patients by considering legal, ethical, professional, sociocultural and economic to ensure the quality, safety and efficacy of therapies
 3. Able to serve the demand of pharmaceutical and medical devices, either by prescription or non-prescription, accurately and safely
 4. Ability to manage pharmaceutical and medical devices according to prevailing standards
 5. Able to perform the formulation, manufacture and quality assurance of pharmaceutical preparations, on top science and pharmaceutical technology
 6. Ability to communicate and collaborate with patients and colleagues, other health professions personnel, related to rational drug therapy, in order to achieve improved health and quality of life
 7. Able to participate in preventive and promotive efforts to improve the quality of public health
 8. Able introspective and conduct themselves in accordance with the development of science and technology development of pharmacy

CHAPTER III MANAGEMENT EDUCATION PROGRAM

Organizational Structure

Article 3

Pharmacist Professional Education Program Manager consists of:

- a. Chairman of the Program;
- b. Program Manager;
- c. Coach of Internship program;
- d. Coordinator of Professional Practice program (*Praktek kerja Profesi/PKP*)

Duties and Authority

Article 4

1. Chairman of the Professional Education Program was in charge of the organization of academic activities and train students and faculty, and is responsible to the Dean.

2. Implementation of Professional Education Program assists the implementation of academic activities and train students and faculty, and is responsible to the Dean.
3. Coach of Internship program assists the Chairman in preparing learning materials and the related evaluation of PKP and science of teaching, and responsible to the Chairman of the Program.
4. Coordinating PKP is the academic personnel shake Lectureship at least, serve the Coach of Internship program in organizing the learning process.

CHAPTER IV
ACCEPTANCE OF PROSPECTIVE STUDENTS
Administrative Requirements

Article 5

1. The student is an undergraduate pharmacy profession.
2. Prospective Students Admission done beginning of each semester, through the following lines:
 - a. Without selection test, for graduates S-1 Faculty of Pharmacy, University of Airlangga.
 - b. With a selection test for a graduate degree program (S-1) Faculty of Pharmacy, University of Airlangga with undergraduate diploma age 2 years or more.
3. Candidates must fulfill the administrative requirements in accordance with the general and specific requirements set by the Rector of the University of Airlangga.

CHAPTER V
STUDENTS
Administrative Requirements

Article 6

1. Upon receipt, the student must:
 - a. re-register on schedule and procedures established by the University.
 - b. complete the administrative and financial obligations.
2. During the educational activities, a student must:
 - a. pay tuition fees in accordance with the provisions of Professional Education Program.
 - b. settle the payment of tuition fees for semesters at the time of re-registration.
 - c. comply with the applicable Education syllabus and Guidelines.

Academic Requirements

Article 7

At the beginning of the semester each student must fill KRS supplied and approved by the Professional Education Program Manager.

CHAPTER VI
LOAD AND DURATION OF STUDY

Article 8

Load of 30-36 professional education credits are scheduled for 2 semesters with a maximum of 4 semesters of the study period, not including academic leave.

Article 9

Professional education held:

- a. In the form of lectures and PKP

- b. Profession Practice consists of PKP mandatory (field Pharmacy and Government) and PKP choice (Industrial field or Hospital)

CHAPTER VII ACADEMIC IMPLEMENTATION

Article 10

The academic year is set and determined by the Faculty, referring to the University's academic calendar.

Academic staff

Article 11

Academic units consist of:

1. Person in Charge of Subject (*Penanggung Jawab Mata Kuliah/PJMK*) is the academic staff as low as at least Associate Professor / with the appropriate skills and competency and also is responsible to the Head of Education.
2. The teaching team is a group of professors with similar expertise to implement learning activities.
3. Lecturers responsible for the development and management of learning activities in the field of science with teaching experience of at least 5 (five) years, and responsible to PJMK.
4. Supervisor PKP is the academic personnel / precept which is responsible for the management of learning activities in the practice of at least shake Lectureship / who has expertise related to the teaching experience of at least 3 (three) years, and is responsible to the Coach of Internship program.
5. Supervisor preceptor PKP responsible for the management of learning activities in the practice of at least 1 (one) year, and is responsible to the Coach of Internship program.

Lectures

Article 12

1. Each subject was raised by the teaching team headed by PJMK.
2. Students must attend a course of at least 75% of the amount required to be present.

Professional Practice Program

Article 13

1. Practice Profession implemented in the form of internships;
2. Requirements for follow PKP, students have to take all courses presented in the first half;
3. Requirements to follow PKP option, students have followed PKP community
4. Students passed the apprentice once it had obtained a certificate that has been approved by the precept of a practice or obtain a minimum grade B;

Assessment of Study Result

Article 14

1. The assessment of student record is carried out on a regular basis in the form of written tests, scheduled assignments, internship and final exams.
2. Assessment exam results declared by the letter; with a range of values:

A	75 – 100
AB	70 – 74,9

B	65 – 69,9
BC	60 – 64,9
C	55 – 59,9
D	40 – 54,9
E	< 40

3. The value of a written test of at least C.
4. For students who obtain a written test value <C, allowed to take the exam improvement in the same half the value of the maximum improvement B.
5. Before the exam improvement, the student must follow the tutorial organized by PJMK.
6. If the student has not passed the exam improvement, then given the opportunity to program the course the next semester.
7. The PKP consists of 40% and 60% of the value of the practice session test scores.
8. The value of the test session at least B,
9. For students who obtain a trial test scores <B, allowed to take the exam improvement in the same half the value of the maximum improvement B.
10. Prior to the exam session repair, the student must follow the tutorial organized by PJMA.
11. If the student has not passed the exam session of improvement in paragraph 10, then given the opportunity to program the PKP in the next semester.

Successful of Study

Article 15

1. The final assessment of study for students determined in a meeting chaired by the Dean graduated and can be attended by the Vice Dean, Program Chair, Program Manager, Pembina Field PKP, PKP Coordinator, PJMK, PKP Advisor and Lecturer.
2. Students passed and earned a diploma as well as the right to use the title of pharmacist if it fulfills the following requirements:
 - a. has completed a study load as much as 30-36 credits.
 - b. achieve a cumulative grade point average (GPA)> 2.75.

Article 16

1. The predicate of graduation consists of three levels, namely: Excellent, Very Excellent and with outstanding honor, stated in the academic transcript.
2. The determination of the predicate of bachelor education program graduation is based on the grade point average (GPA) with the following conditions:
 - a. GPA 2.00 – 2.75 : Excellent
 - b. GPA 2.76 – 3.50 : Very Excellent
 - c. GPA 3.51 – 4.00 : with outstanding honor
3. The provision of the predicate "graduate with outstanding honor" (cumlaude) is determined in date of graduation meeting with the following conditions Completed their education within no more than 3 semesters

CHAPTER VIII

ACADEMIC LEAVE AND FAILURE OF STUDY

Article 17

1. Students can take an academic leave a cumulative maximum of two semesters with the following provisions:
 - a. required to pay tuition fees for academic leave;

- b. the study period was not taken into account during the academic leave;
 - c. has attended educational activities for one semester.
 - d. approved by the Head of Education and specified by the Dean's decision.
2. Learners otherwise fail if the study proved:
 - a. do not pay tuition fees two (2) consecutive semesters;
 - b. can not complete education within four (4) semesters;
 - c. at the end of the assessment study, obtain a GPA <2.75;
 - d. guilty of plagiarism / plagiarism during the study period;
 3. Students who otherwise fail to study given the certificate of the education program profession.
 4. Failed to study decided by the Rector on the proposal of the Dean

CHAPTER IX ACADEMIC CHEATING

Article 18

- (1) Students are prohibited from doing the following activities:
 - a. **Cheating**, namely acts committed by students consciously (intentionally) or unconsciously using or attempting to use information materials or other study aid tools without the permit of the Exam Supervisory or Examining Lecturer;
 - b. **Falsification**, namely acts committed by students consciously (intentionally) or unconsciously, without permit to change or alter the grade or academic transcripts, diploma, Student Identity Card, tasks in the framework of lectures/tutorials/practical work, Certificate, report or signature within the scope of academic activities;
 - c. **Plagiarism**, namely acts committed by students consciously (intentionally) using phrases, data or other people's work as their own work (without mentioning the original source) in an academic activity;
 - d. **Bribe, giving a gift and threatening**, namely acts committed by students to influence or attempt to influence other persons with the intent of affecting the assessment to academic achievement;
 - e. **Replacing other students' position in academic activities**, namely acts committed by students by replacing the position or carrying out tasks or activities for the benefit of others on their own will;
 - f. **Asking for someone else to replace students' position in academic activities**, namely acts committed by students by asking others both society of academicians of Airlangga University and other than Airlangga University University to replace the students' position or perform a task or activity is good for their own interests or the interests of others.

Article 19

To the perpetrators of such acts under article 19 may be subject to multilevel sanctions in the form:

- a. Strict warning orally and in written;
- b. Cancellation of exam grades for the relevant Subjects or academic activities;
- c. Not pass the relevant Subjects or academic activities;
- d. Not pass all Subjects in the current semester;
- e. Not allowed to attend academic activities at a specific period of time;
- f. Dismissal or expelled from UA.

Article 20

1. Provision of sanctions such as article 20 points a, b, c, and d are set by the Dean on the proposed PJMK and approved by the Chairman of Program Management.
2. The provision of such sanctions Article 20 point e and f are set by the Rector on the Dean's proposal.

Article 21

1. Dean impose sanctions pursuant to Article 21, paragraph 1, according to a report in writing with the minutes of PJMK and Chairman of the Education Program.
2. Rector impose sanctions pursuant to Article 21 paragraph 2 is based on a written report from the Dean.

CHAPTER X TRANSITIONAL PROVISIONS

Article 22

At the time of the enactment of this legislation, all rules concerning the implementation of the Professional Education Program Pharmacists who have no permanent effect to the extent not in conflict with this rule.

CHAPTER X CLOSING

Article 23

1. The other thing that is missing or does not comply with this rule will be determined by separate provisions or by the Dean's decision.
2. This Regulation applies from the date specified and will be held repairs if there is a mistake turn out.

Enacted: in Surabaya

On: April 24, 2013 (di peraturan Bahasa Indonesia tanggal 30)

Dean of the Faculty of Pharmacy
of Airlangga University

Dr. Umi Athiyah, M.S., Apt
NIP. 195604071981032001